



Adelman Virtual Assistant

Initial Log In Process

1. From your App Store or GooglePlay, search for "Adelman" to download the Ava app.
2. Click "Need Credentials" from the Ava homepage
3. Scroll down, enter work email address in the "Retrieve Temporary Password" field
4. Click Send and Ava login will be emailed
5. Go back to the Ava homepage
6. Enter work email in Username field
7. Enter Temporary Password
8. Click Login
9. Verification page will open, input your mobile number
10. Ava will send a verification code
11. Input verification code on the verification page
12. Accept Terms & Conditions
13. Ava will open and give access to all features

