



Authorization to Close Account

Fax to 512.929.8552

Name: _____ Account Number: _____

Close ALL Accounts _____ Close _____ account only (S1.1, S2, S8, S9, etc)

Date of Last VISA CHECK CARD / ATM Transaction _____

NOTE: VISA CHECK CARD / ATM will be CANCELLED

Please read the following statements and initial in the blanks:

- There are no outstanding checks drawn against my account.
There are no outstanding Student Loans on the account.
There are no outstanding Credit Cards on the account.
There are no Mortgage Loans on the account.
I understand my account will be assessed a \$5.00 service charge if the closure date is within six (6) months of the date my account was opened.
I understand that if I have a safe deposit box I will have to close the box and surrender both keys.
I understand if I am no longer in the field of membership, I may not be eligible to re-open this account.
It is also my responsibility to stop all Direct Deposits and automatic drafts associated with this account.
If checks are presented against my account after it has been closed, Greater Texas Federal Credit Union reserves the right to return any or all of these checks.

Forwarding Address: _____ REASON: _____

Telephone () _____

Signature of Member: _____ Date: _____

TO BE COMPLETED BY GTFCU STAFF ONLY

- VISA Check Card / ATM (Contact card services to CANCEL IMMEDIATELY)
Loans (this includes Line of Credit, Signature Loan, Car Loan, Student Loan, Mortgage Loan. etc.) Contact Loan Department IMMEDIATELY
VISA Credit Card (balance must be zero or S1 must remain \$5.00)
Check "00, Diary Memos" for outstanding checks, fees or charge-off information
Delete GTCall/GTNet

Identification: _____ Closing balance: _____

Cash to mbr _____ Cashier's Ck to mbr _____ Transfer to acct# _____

Employee Signature and Operator # _____